



# SUPRAJIT ENGINEERING LIMITED

CIN: L29199KA1985PLC006934

Registered & Corporate Office: No. 100&101, Bommasandra Industrial Area Bangalore – 560 099,

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## NOTICE OF 35th ANNUAL GENERAL MEETING E-VOTING INFORMATION AND BOOK CLOSURE

Notice is hereby given that the 35th Annual General Meeting (AGM) of Suprajit Engineering Limited ("the Company") will be held on Saturday, September 26, 2020 at 2.30 P.M (IST) through Video Conferencing ("VC") or Other Audio-Visual Means ("OAVM") in accordance with the applicable provisions of the Companies Act, 2013 ('the Act'), General Circular(s) issued by the Ministry or Corporate Affairs (MCA) dated May 5, 2020 read with General Circulars dated April 8, 2020 and April 13, 2020 (collectively referred to as "MCA Circulars") and Securities and Exchange Board of India (SEBI) circular dated May 12, 2020, to transact the businesses as set out in the Notice of Annual General Meeting (AGM) dated June 12, 2020.

In compliance with the Act, the Rules made thereunder and the above Circulars, electronic copies of the Notice of the AGM along with Annual Report for financial year 2019-20 has been sent on September 03, 2020 to all the shareholders whose e-mail addresses are registered with the Company (RTA) / Depository Participant(s). The Notice of AGM shall also be made available on the website of the Company at [www.suprajit.com](http://www.suprajit.com), website of Stock Exchanges i.e., [www.nseindia.com](http://www.nseindia.com) / [www.bseindia.com](http://www.bseindia.com) and also on the website of Central Depository Services (India) Limited (CDSL) at [www.evotingindia.com](http://www.evotingindia.com).

The Shareholders may note the following:

- Shareholders will be provided with the facility of remote e-voting to cast their votes electronically on the resolutions set forth in the Notice of AGM using electronic Voting system (e-voting) facility to be provided by CDSL. The instructions for remote e-voting for shareholders holding shares in electronic mode / physical mode and for shareholders, who have not registered their email addresses, are provided in the Notice of AGM.
- Voting Rights shall be in proportion to the Equity Shares held by the Members as on September 19, 2020 ("Cut-Off Date").
- Remote e-voting commences on Tuesday, September 22, 2020 at 9.00 AM IST and ends on Friday, September 25, 2020 at 5.00 P.M. IST. During this period, Members holding shares either in physical or in de-materialized form as on the Cut-off date may cast their votes electronically. The remote e-voting module shall be disabled by CDSL for voting thereafter.
- Those Shareholders, who will be present in the AGM through VC / OAVM facility and have not cast their vote on the Resolutions through remote e-voting and are otherwise not barred from doing so, shall be eligible to vote through remote e-voting system during the AGM.
- Shareholders who have cast their votes by remote e-voting prior to AGM may also attend / participate in the AGM through VC/ OAVM but shall not be entitled to cast their votes again.
- For updating the Bank details, Shareholders holding Shares in physical mode may send the details of the bank account to our Registrar and Transfer Agents, Integrated Registry Management Services Private Limited, No. 30, Ramana Residency, 4th Cross, Sampige Road, Malleswaram, Bangalore – 560003, Phone : +91-80-23460815 to 818, Fax: +91-80-23460819, E-mail: [irg@integrated.in](mailto:irg@integrated.in). Shareholders holding shares in electronic mode may submit their bank account details to their respective Depository Participants ("DPs") to update the same.

Shareholders who have not registered their email id with the RTA/ Depository, may follow following instructions for email id registration and for obtaining login details for remote e-voting:

For Physical shareholders	please provide necessary details like Folio No., Name of shareholder, scanned copy of the share certificate (front and back), PAN (self-attested scanned copy of PAN card), AADHAR (self-attested scanned copy of Aadhaar Card) Company ( <a href="mailto:investors@suprajit.com">investors@suprajit.com</a> ) / RTA ( <a href="mailto:irg@integrated.com">irg@integrated.com</a> )
For Demat shareholders	please provide Demat account details (CDSL-16 digit beneficiary ID or NSDL-16 digit DPID + CLID), Name, client master or copy of Consolidated Account statement, PAN (self-attested scanned copy of PAN card), AADHAR (self-attested scanned copy of Aadhaar Card) to Company ( <a href="mailto:investors@suprajit.com">investors@suprajit.com</a> ) / RTA ( <a href="mailto:irg@integrated.com">irg@integrated.com</a> )

In case of any queries, the Members may refer "Frequently Asked Questions (FAQs)" for members and e-voting Manual for members available at the download section [www.evotingindia.com](http://www.evotingindia.com) or write an email to [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com).

### Book Closure:

Notice pursuant to Section 91 of the Companies Act, 2013 and read with Rule 10 of the Companies (Management and Administration) Amendment Rules, 2015 is also hereby given that the Register of Members and the Share Transfer Books of the Company will remain closed from September 20, 2020 to September 26, 2020 (both days inclusive) for the purpose of AGM.

Place: Bangalore  
Date: 03.09.2020

By order of the Board  
**Medappa Gowda J**  
Company Secretary & Compliance Officer